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Officer-In-Charge

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REGISTERED

18 November 1968

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Attention:

Subject :

Gentlemen:

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This negotiated [redacted] is entered into as of 18 November 1968, pursuant to statutory authority, and the rights and obligations of the parties hereto shall be subject to and governed by Provisions Sections "A" and "E" of 1424 of this Contract which are attached hereto and made a part hereof.

SCOPE OF WORK:

Under this Contract, the Contractor shall furnish, on a quick reaction basis, engineering services, studies, spare parts, modifications to and repairs of equipment, replacement material and components and such other material and services as may be required by the Government in support of Government programs and/or Government owned equipment. The material and services to be furnished by the Contractor shall be set forth in Work Orders as may be issued hereunder and signed by the Contracting Officer or his duly authorized representative. Work Orders to be issued hereunder shall be limited to those requirements of the Government which are: (1) required to be furnished within a reasonably short period of time, and (2) of important, but limited scope.

The Work Order will be in format as per attachment, which is incorporated herein by reference and made a part hereof.

The material and services to be furnished will, in general, be under the technical direction of the Technical Representative of the Contracting Officer. It is anticipated that material and services of the type contemplated shall be required, from time to time, on an urgent basis. In such event, the Contractor shall proceed upon the verbal advance authorization of the Contracting Officer or his duly authorized representative. Upon receipt of such verbal advance authorization, the Contractor shall submit (unless previously submitted) a brief technical proposal describing the material and/or services to be furnished and a breakdown of the costs estimated therefor. After negotiations have been conducted, the verbal authorization granted shall be promptly confirmed in writing by the Contracting Officer, by the issuance of a Work Order. An authorization granted by the Technical Representative of the Contracting Officer or the Work Order per se shall not however, alter the basic terms of, increase the scope of,

or obligate additional funds to this Contract, as any such amendments are to be made by the Contracting Officer and the Contractor by a bi-laterally executed Amendment to this Contract.

WORK ORDERS:

All Work Orders authorized hereunder by the Technical Representative of the Contracting Officer are limited to FIVE THOUSAND DOLLARS AND NO CENTS (\$5,000.00) or less. Any work exceeding this amount shall not be initiated without prior written approval of the Contracting Officer.

Work Orders as may be authorized and issued hereunder to the Contractor shall be consecutively numbered, dated, and signed by the Contracting Officer and shall contain the following, among other provisions: (1) a reference to this Contract and applicable provisions; (2) special provisions applicable to the performance of the Work Order; (3) technical instructions for performance of the work authorized, description of the material and/or services to be furnished in reasonable detail, including wherever appropriate, a reference to applicable plans and specifications; (4) total estimated cost plus a fixed fee, or a fixed price, based upon the Contractor's published price list or a fixed price based upon a negotiated estimate of cost, or an estimated cost based upon time and material rates; whichever is applicable; (5) packing, packaging and marking requirements; (6) inspection, delivery and acceptance requirements, as applicable; and (7) property, if any, to be furnished by the Government.

COMPENSATION AND PAYMENT:

For the full performance of all Work Orders authorized hereunder the Government shall pay the Contractor in accordance with the payment and pricing provisions of the Work Order.

25X1 The fixed fee for the performance of all Work Orders authorized hereunder on a Cost Plus Fixed Fee basis shall be calculated at of total estimated cost.

The profit for the performance of Work Orders authorized hereunder on a fixed price basis shall be calculated at percent of total estimated cost.

Time and Material rates for technical non-personal services and repair and overhaul of equipment shall be as follows:

FUNDS ALLOCATED:

25X1 25X1 For the purpose of this Contract a total amount of

has been allocated for the performance of the work as may be called for by the Government hereunder and the Contractor shall not be obligated to pay any amount or amounts in excess thereof, unless and until the Contracting Officer shall have notified the Contractor in writing that the total funds allocated have been increased. Such notification shall be in the form of an Amendment to this Contract.

INVOICING INSTRUCTIONS:

All invoices, except the completion (final) invoice, submitted for payment under this Contract shall be mailed to the following address:

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[Redacted]
Brookland Station
Washington, D.C. 20017

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Inquiries concerning the status of payments for such invoices may be directed to [Redacted]

It is important that the Contractor clearly indicate on the invoice the proper name and security approved address to which he desires the check to be mailed. All checks will be made payable to the Contractor.

The completion (final) invoice must be submitted to the Contracting Officer.

PERIOD OF PERFORMANCE:

Under this Contract, the Contractor shall furnish material and services as may be required and set forth in Work Orders issued hereunder during the period 18 November 1968 through 30 June 1969.

SECURITY REQUIREMENTS:

Items as may be required hereunder and Work Orders issued hereunder, shall bear their own security classification and such classification shall be set forth in the Work Order. Inherently classified items of work, if any, shall be authorized only by the Contracting Officer and such authorization shall be in writing.

The association of the Sponsor with the work performed hereunder is classified **CONFIDENTIAL**. This classified information shall be divulged only on a need-to-know basis and then only to those who have been authorized in writing by this Government component to have access to classified information. Correspondence originated by the Contractor and/or data to be submitted, the contents of which contain classified information or refer to the name and/or address of the Contracting Officer, shall be stamped by you with the classification of **CONFIDENTIAL**.

The parties hereto have executed this Agreement as of the date and year first above written. Upon execution of all copies hereof, return the original and one copy to the undersigned within ten (10) days after receipt thereof.

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Very truly yours,

EXECUTED:

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By _____

[Redacted]
Contracting Officer

Title _____